

Gordon A. Bailey Middle School

2023 - 2024



BAILEY
MIDDLE SCHOOL

Brad Lancaster, Principal

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Assistant Principal

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www.bailey.austinschools.org

STUDENT INFORMATION SECTION

BAILEY BEAR TRADITIONS

OUR MOTTO

"The past is my heritage. The present is my responsibility. The future is my challenge."

OUR SCHOOL SONG

Oh Bailey Bears we love thee, to you we will be true,
The colors that we honor - our silver, black and blue.
Through the years we pledge our hearts and loyalty.
Our standards ever higher - the best yet to be.

OUR SCHOOL COLORS

Royal Blue, Black, Silver

EXPECTATIONS FOR ALL STUDENTS

The following expectations of every student will promote a school atmosphere conducive to learning:

- Show respect for others, for self and for property.
- Maintain self-control at all times.
- Be on time to school and to every class.
- Be truthful
- Follow the rules and/or procedures established by the teacher, the school, and the school district.
- Always do your best!

ATTENDANCE

ATTENDANCE GUIDELINES

If a student is late more than 50% of the class period, the student is counted absent for that period. To receive credit in a course, a student must be in attendance for at least 90% of the time the course is offered.

Per Texas Education Code 25.092, *"Any grade level from Kindergarten through grade 12 may not be given credit or final grade for a class unless the student is in attendance for at least 90% of the days the class is offered"*.

Students may earn credit for the class or final grade by completing a plan approved by an administrator. *See attendance appeal process below.*

When returning to school after an absence, it is imperative that you bring a note to the front office and place it in the attendance note basket.

The district no longer accepts hand-written notes from parents. Please check our website at bailey.austinschools.org under "Helpful Links" for the note that will be accepted by the district.

Notes signed by the parent must describe the reason for the absence. Attach a doctor's note/receipt, if applicable.

You may email any attendance note to bailey@austinisd.org.

CHRONIC OR EXCESSIVE ABSENCES

You will be checked on if you miss three school days with no communication from a parent/guardian. In the cases where students are chronically or excessively absent, the school or the district may send out attendance warning letters. Excessive absences will can be made up through Saturday School. Chronic or excessive absences could result in the school filing with truancy court or withdrawing the student from Bailey. If you have attendance concerns please call the Attendance Clerk at 512-414-5414.

PERMIT TO LEAVE SCHOOL

When it is necessary to leave school, there must be a note from the parent or guardian giving the time the student will be picked up and the reason for leaving. This slip needs to be turned into the office before school. If a student brings a note in the morning they will receive a pink "**permit to leave school**" pass and will be waiting in the office at the time designated on the note.

1. Student brings the parent note to the office so a "**permit to leave school**" pass can be written.
2. Student presents the pink "**permit to leave**" pass to the teacher whose class they are leaving from.
3. Parent comes into the front office with a valid ID and signs the student out.
4. When returning to school from appointments, you must check in with the office.
5. Students may not leave the building with a person not listed on the Student Information Form as an "emergency contact".

If for any reason you need to pick your student up from school early and did not send a note, please allow ample time for us to locate your student. There is no guarantee we will be able to deliver a call slip or message to your student after 3:15p.m. Please plan ahead if possible. No students will be checked out of school after 3:30 pm.

OFFICE CALL SLIP FOR STUDENTS

If you receive an Office Call Slip, report to the designated person (nurse, front office, counselor) as soon as possible. If a teacher holds you because of testing, etc., come immediately after you are released by your teacher.

TARDIES

Tardy to School:

A tardy permit must be obtained from an office staff member when you are late to school. A note signed by a parent or guardian stating the date, time of arrival, and the reason for the tardy must be presented. The tardy bell rings at 8:20AM. If you have a parent note or it is after 8:20, please stop by the office for a pass.

Tardy to Class:

It is important that you are on time to class. Tardies to class are noted by each teacher in the electronic attendance system. Staff may also conduct tardy sweeps throughout the year. Any student who is not in class when the bell rings and is caught up in a tardy sweep will receive a detention.

CLOSED CAMPUS

Any student leaving campus without permission is counted absent and subject to disciplinary action regarding truancy. **Students may not leave the campus for lunch.**

ACADEMIC INFORMATION

LATE WORK

- *If a student has late work due to an absence, it is the responsibility of the student, or student's parent, to check their teachers' BLEND pages to complete any work missed. Students may earn full credit if turned in within 3 school days of the absence. Contact your teacher directly if you have questions.*
- *Teachers will accept and award at least partial credit for late work turned in.*
 - *Assignments turned in 1-3 days late. Credit given is at the discretion of the teacher. In some classrooms the highest grade possible may be a 70.*
 - *Assignment turned in after 4 days - Credit given at the discretion of the teacher. An alternate assignment may be given and highest grade a student can receive on that assignment is a 70.*

REDO ASSIGNMENT

A student who earns a failing grade on an assignment or examination, will be given an opportunity within 5 school days to redo the assignment/examination in order to earn a grade (grading is at teacher's discretion). Nine Weeks Exams/Culminating Activity will not be available for retakes.

PROGRESS REPORTS

District Progress reports are emailed to parents through the district office after the third and sixth week of each nine week grading period. They are also available through the Parent Cloud. The District progress reports have codes that indicate "positive progress" as well as "areas of concern". Teachers are only required to submit District progress reports for students who are not passing the 1st three weeks of each grading period.

Contact the individual teachers should you have any questions. Because of the increase in volume of emails after Progress Reports, teachers have 48 hours to reply. Ordinary turn-around time is within 24 hours.

REPORT CARDS

Report cards are no longer mailed to the student's home at the end of each nine week grading period but are available on the Parent Cloud. Grades will follow students from one district to another.

SCHEDULE CHANGE

Pursuant to School Board Policy EIA (Regulation):

Students and parents have the opportunity to make requests to change course schedules. A student cannot request a schedule change without parent consent and involvement. All schedule changes depend on space availability in an alternate class. Contact your Guidance Counselors for more information.

HIGH SCHOOL COURSES

Students who are in middle school and taking high school credit courses must remember that credit for the courses are included in the student's high school GPA. Withdrawal from a high school course requires Principal permission. Please contact the Guidance Counselors' Office if you need more information.

PHYSICAL EDUCATION (PE)

- The State of Texas requires all students to take physical education unless they have submitted a District physical education waiver form.
- Bailey's physical education T-shirts and shorts are required and available for purchase. Students must wear appropriate tennis shoes and socks. Students involved in dance classes will be required to wear a special uniform. The physical education teachers will provide further information.
- If a student is to be excused from physical education because of illness or injury, he/she must bring a written request from the parent/guardian or physician.
- The physical education department will provide you with information regarding Athletics classes.
- Students who are unable to participate in P.E. for an extended period must have doctor's note stating this. Those students will be given alternate assignments.

CAMPUS INFORMATION & EXPECTATIONS

ASSEMBLIES

A student's conduct in assemblies must meet the same standard as in the classroom. A student who does not abide by school and district rules of conduct during an assembly shall be subject to disciplinary action. Students are expected to attend assemblies and sit with their class in the designated area.

CAFETERIA

- Be courteous.
- Cafeteria opens in the morning at 7:55am and remains open until 8:20am for breakfast.
- **All food items must remain in the cafeteria**
- Students may bring their own lunch to school, and parents may bring lunch to school for their own child, however, **because of nutritional laws, food items may not be shared, (i.e. pizza, fast food items, cupcakes, etc.) with other students. DO NOT bring or provide food for anyone other than your own child.**
- **No fast food will be allowed to be eaten in the cafeteria.** If a parent brings a fast food lunch to school, the parent may check out the student to eat with them off campus, or the student may eat the lunch in the office and then join their peers in the cafeteria upon finishing their lunch.
- Clean your eating area when you are finished. If an adult asks you to help clean off an area please do not argue with them. If you know who the mess belongs to, please help us by identifying the student.
- Follow the requests of all lunch supervisors.

- After the first 15 minutes of the lunch period, students may choose to go outside to play basketball, four square, or simply walk around. Balls are available in the office 15 minutes into every lunch period.

NATIONAL SCHOOL LUNCH PROGRAM

AISD participates in the National School Lunch Program and offers free and reduced price meals based on the student's financial needs. Information about this program can be obtained from the office. Applications are sent home with every student at the beginning of each school year. You can also apply online on the AISD website.

CELL PHONES / WIRELESS EAR BUDS / ELECTRONIC DEVICES*

The district allows middle school students to possess cell phones, as defined by law, while on school property or while attending school sponsored or school related activities on or off school property. However,

All cell phones MUST REMAIN TURNED OFF and "out of sight" during the school day.

Violation of this rule will result in the confiscation of the device by staff.

Parents will be notified by the school if the cell phone or electronic device is confiscated.

First Offense

The device(s) will be taken from the student by a faculty or staff member and turned into the front office. The device(s) will be logged in. The student may pick up the device(s) at the end of the day in the front office. The student will be given a note to take home to their parent/guardian letting them know that their student's device(s) were collected and a copy of the electronic device policy for parent/guardian signature.

Second Offense

The device(s) will be taken from the student by a faculty or staff member and turned into the front office. The device will be logged in. The device(s) must then be picked up the student's parent/guardian. The device will be locked up securely until the parent/guardian is able to retrieve it.

Third and Subsequent Offenses

The device(s) will be taken from the student by a faculty or staff member and turned into the front office. The device will be logged in. The device(s) must then be picked up by the student's parent/guardian. A \$15 fine will be assessed starting at the third offense and every offense thereafter, payable by cash or check only. The device will be locked up securely until the parent/guardian is able to retrieve it.

The fee charged for the release of the device is allowed under Section 37.082 of the Texas Education Code. The school is allowed to hold a confiscated phone for up to 48 hours pending the payment of the fine. While Bailey is not responsible for cell phones or electronic devices brought to school, we will make every effort to assist in the recovery of lost or stolen items.

The use of cell phones to record videos and/or send videos through all forms of social media during the school day, including before and/or after school while on campus, is prohibited and will be subject to disciplinary action. Students who record or share video recordings of any students in bathrooms or locker rooms will be subject to immediate Home Suspension and possible removal to the Alternative Learning Center (ALC), and may be referred to the police for possible charges.

Wireless ear buds (ex: AirPods, etc.) are not allowed to be worn or in use during the school day. If seen, they will be confiscated and held with the same policy as cell phones.

***Electronic devices:** Includes but is not limited to Pagers, CD players, iPod, Mp3 players, Radios, gaming devices (PSP, Nintendo DS, Wii U) etc. "Paging device" includes a wireless, mobile communication device or portable telephone.

STUDENT IDs

Student IDs will be issued and students will be expected to have them daily at school and at school events and functions (dances, games, etc.).

DANCES AND ALL SCHOOL EVENTS

Dances/Events are school functions and it is important to act and dress respectfully.. For the safety of our students, no guests are allowed from other schools or cities (only Bailey students may attend). Also, students will remain inside the building and supervised until the end of the event. Students attending sporting events must be picked up promptly after the event is over (within 15 minutes.)

You May Not Attend Dances/Events if you...

1. **Receive a referral within the 2 weeks prior to the event.**
2. **Are failing any classes.**
3. Are absent the day of the dance/event
4. Were picked up late from an earlier dance or event
5. Are on an obligation list for owing money
6. Have attended ALC at any point in the school year.

DRESS CODE FOR DANCES/EVENTS:

See regular dress code at the end of this section

EMERGENCY DRILLS

Students, teachers, and staff shall participate in frequent drills of emergency procedures. When the alarm is sounded, students must follow the directions of the teacher or other school staff member quickly, quietly, and in an orderly manner.

EQUAL OPPORTUNITY

AISD does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education or providing access to benefits of education services, activities and programs, including vocational programs, in accordance with *Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as*

amended; and title II of the Americans with Disabilities Act.

Austin Independent School District does not discriminate on the basis of race, creed, color, national origin, sex, disability or English language skills in its programs and activities.

GUIDANCE COUNSELORS

Counselors are assigned to each grade level. They are here to assist you and your student.

Additionally, they oversee:

- Career investigation
- Group counseling
- Individual counseling
- Recognition of students
- Scheduling changes
- Trauma counseling

HARASSMENT AND BULLYING POLICY

Bullying is an act of aggression using embarrassment, pain or discomfort to another. It is a deliberate and repeated negative behavior towards an individual or group of persons. It can take many forms: physical, verbal, gesture or exclusion. *Refer to AISD Board Policy FNCL (Regulation) (Local).*

Bullying will not be tolerated!

Sexual harassment is a form of discrimination based on sex. It can include a variety of behaviors, but is generally defined as abusive, unwanted, or unwelcome conduct of a sexual nature. This conduct may be verbal or physical, and can include requests for sexual favors or other intimidating sexual conduct.

Sexual harassment is a violation of the law and is not tolerated.

LIBRARY SERVICES

The library is open from 8:20 AM to 3:50 PM. Students are encouraged to use the library. Books may be checked out for two weeks. A replacement fee will be charged for lost, stolen, or damaged books.

LOST AND FOUND

Students who find lost items are asked to take them to the office. Students who lose articles should report what items are missing to the office as soon as possible. Students are encouraged to label all belongings so they can be identified and returned to the owner. At the end of each semester a charitable organization will pick up any unclaimed items.

PUBLIC DISPLAYS OF AFFECTION

Public displays of affection are not allowed on campus (i.e. hand holding, hugging, kissing, etc.).

Any behavior, not contributing to the educational process, is prohibited and could result in disciplinary action.

SCHOOL HOURS

School day begins at 8:20 am, and ends at 3:50 pm. The building opens at 7:55 am and students are to report to their assigned morning meeting area. At the end of the day students are expected to leave the campus by 3:50 pm. Students are only allowed to stay on campus if they are involved in an **adult supervised** activity (fine arts, clubs, tutoring, practice).

SCHOOL INSURANCE

School insurance is available to all students. A packet will be available for each student on the first day of classes. Purchase of this program is optional. Only students playing in the sports program must provide signed evidence that they are covered by adequate insurance if they choose not to purchase this package.

SOLICITATION BY STUDENTS

Students are not allowed to sell items, i.e. candy, toys, games, etc. for self-profit or to earn money for organizations unless it has been preapproved by the principal..

STUDENT LOCKERS

- Lockers can be requested within the first two weeks of school only. If you are having locker problems, go to the office and fill out a Locker Remedy Form. It will be dealt with as quickly as possible.
- **DO NOT** give anyone the combination to your lock. Locks that are lost or damaged must be replaced at the student's expense (\$10) at the time of the loss.
- When used properly, lockers are your safest place for items you have at school. Highly valuable items (including money) and those of sentimental value should remain at home as the school is not responsible for the loss or theft of such items.
- **DO NOT SHARE LOCKERS.**
- **Lockers belong to the school and with reasonable cause can be searched by administration. (*Shumaker vs. State of Texas, 1998*)**

TELEPHONE USE (SCHOOL PHONES)

The District prohibits the use of cell phones in school for personal calls. Students may use teacher's classroom phones at the teacher's discretion and are allowed to come to the office between classes, or other non-instructional times to use the office phones.

TEXTBOOKS

Students are responsible for any textbooks issued to them. Textbooks must be kept covered, clean, and should be handled carefully. Please make sure your name, grade, and teacher's name are written on the book label, in case the book is misplaced. Damaged or lost textbooks must be replaced at the student's expense at the time of the loss.

THINGS TO LEAVE AT HOME

- Air pods or other wireless headphones
- *Balloons, flowers, cookie deliveries, stuffed animals ,costumes, onesies, pajamas, blankets.
- Laser pointers
- Electronic devices such as gaming devices, iPods, cameras, etc
- All markers - permanent and waterproof
- Water guns or any other toys
- Distasteful/inappropriate reading materials
- Poppers, fireworks, matches, lighters, etc.
- Items for sale, such as candy or gum, that are not part of a school approved fundraiser
- Water can only be brought to school in **CLEAR** bottles.

*** *Balloons, flower bouquets, or cookie deliveries will not be delivered to a student at school. Delivery of such items will not be accepted at the office.***

WEAPONS / Prohibited items

No weapons of any kind, including BB and pellet guns, any type or size of knives, martial arts items, etc., should ever be brought to school. They ARE NOT allowed at school. Students bringing these items to school will face immediate disciplinary action including Home Suspension and possible removal to the Alternative Learning Center (ALC). They may also be referred to the police to face possible charges.

VISITORS ON CAMPUS

- Parents/Guardians are welcome and encouraged to visit school.
- You MUST stop by the office, state the reason for your visit, and present your driver's license to the office personnel. We are required to check all driver's licenses through the state Raptor system. You will be given a visitors badge to wear.
- If a Parent/Guardian wishes to visit a classroom, they must schedule an appointment with the teacher in advance.
- No students from other schools are allowed to visit, go to classes, or shadow another student unless they are part of an approved school program (i.e. PALS, student performers, etc..)

EXTRA-CURRICULAR ACTIVITIES

CLUBS AND ORGANIZATIONS

All Bailey students are encouraged to participate in a club or organization that appeals to their individual interest. One of the most important characteristics for middle school students is the "feeling of belonging". Participation in a school sponsored club or organization is one of the best ways to make new friends, and foster feelings of success and loyalty to your school. Student clubs and performing groups may establish rules of conduct stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the school shall apply in addition to any consequences specified by the organization.

ELIGIBILITY REQUIREMENTS

All extracurricular activities must follow requirements as set forth by Texas Senate Bill 1. In order to participate in extracurricular activities during the first six weeks, the student must have been promoted to the next grade level. To remain eligible, a student must maintain a passing grade in all subjects. This includes all participating athletes, cheerleaders, managers, band performers, club members, etc. A complete set of guidelines including information on regaining eligibility is available through the school office.

CONCLUSION OF ACTIVITIES

Students must be picked up within 15 minutes of a given activity's ending time. We are concerned about the safety of every student and it is critical that all parents are on time to pick up their students. Our teachers sponsor many of these after school activities and it creates a hardship for those sponsors who must wait with the students when you are late. If a parent or guardian fails to pick up the student within 15 minutes of the end of the activity, the student may not be able to participate in future events or activities.

ATHLETICS PARTICIPATION

Only 7th and 8th graders are permitted to participate in AISD athletics. Before a student is permitted to attend practices, his/her parents/guardian must read, sign, and return a variety of forms which include a physical, insurance waiver, and permission for participation. Students who have reached their 14th birthday before September 1st of the present school year are ineligible to participate on 7th grade teams. Students who have reached their 15th birthday before September 1st of the present school year are ineligible to participate on 8th grade teams. Participation in athletics is a privilege. Students who cannot meet behavioral requirements of the athletics classes and activities may be removed.

NURSE

IMMUNIZATIONS AND HEALTH SCREENINGS

All students must be immunized against certain diseases or must present a certificate or statement that, for medical or religious reasons, the student should not be immunized. The immunizations required are: **diphtheria/tetanus, polio, measles, mumps, and rubella**; the school nurse can provide information on the required doses of these vaccines. Proof of immunization may be personal records by a licensed physician or public health clinic with a signature or rubber stamp validation. If a student should not be immunized for medical reasons, the student or parent/guardian must present a certificate signed by a U.S. licensed physician that states that, in the doctor's opinion, the immunization required would be harmful to the health and wellbeing of the student or any member of the student's family or household. This certificate must be renewed yearly. If a student's religious beliefs conflict with the requirement that the student be immunized, the student must present a statement signed by the parent that states that the immunization conflicts with the beliefs and practices of a recognized church or religious denomination of which the student is a member. This statement must be renewed yearly. Students who are not current will be sent home and may return when they have proof of immunization or have proof of an appointment for the immunization.

AISD provides the following screening:

- Vision and hearing
- Scoliosis
- Acanthosis Nigricans - this screening may reveal hyper-pigmentation at the back of the neck which can be a pre-signal of the development of Diabetes Type II.

Students who are running fever should not come to school. If the student begins the fever at school the parent must pick up the child. For any health related questions, please contact the school nurse at: 512-414-5413.

MEDICATIONS

If it becomes necessary for any student to take any type of prescribed medication at school, a Medication Authorization Form must be completed by the parent. The prescribed medication must be in the original container and must be labeled with the student's name and the name of the medication. All medication will be kept and dispensed through the nurse's office. **Students may not carry, store or disperse medications. Students who possess and disperse OTC (over-the-counter) medications, as well as prescription medication, and those who solicit the medication will be subject to disciplinary action and may be sent to the Alternative Learning Center (ALC), and/or reported to the police. NO OTC medications may be administered to students at school by campus staff for any reason.**

Parent Information section

WELCOME TO BAILEY MIDDLE SCHOOL

To all of our students and families, it is my pleasure to extend a very warm “Welcome to Bailey.” Our goal is to provide the best public school education possible by creating a safe, supportive, and challenging academic environment where our children can reach their greatest potential. We also provide a wide array of elective course offerings giving our students a broad range of Middle School opportunities and experiences. At Bailey, children are at the center of everything we do.

Parent involvement plays a vital role in the education of middle school students, and we encourage our families to become actively involved in the education of your child. I encourage you to become familiar with this information booklet. Students will be directed to the contents of this booklet reading policies and procedures here at Bailey. We will use the online tools in BLEND to keep track of assignments in all our classes. Working together we can ensure that your child has every opportunity to blossom and grow into an intelligent and compassionate life-long learner. Welcome to Bear Country!

Brad Lancaster
Principal

OUR MISSION STATEMENT

The mission of Gordon A. Bailey Middle School is to educate all students so that they may achieve their maximum intellectual potential. This will allow them to become productive citizens in an expanding global and technological society. The school shall provide unique opportunities for students to grow academically, socially, emotionally, physically, and aesthetically. Bailey Middle School provides a supportive atmosphere created in collaboration with Bailey staff, students, parents, our local business community, our vertical teams (feeder schools), and institutions of higher learning.

CONTACT INFORMATION UPDATES

If a student's or parents contact information has changed, students are required to submit to the main office any changes of address or telephone numbers. Proof of address such as an electric bill, must be

presented in order to make an address change. All parents/guardians should provide a telephone number where they may be reached during the school day in case of illness or emergency. If a parent is not receiving any emails from Bailey, most likely they have opted out of receiving them at one time or another. You may email parenttechsupport@austinisd.org and request to be added to the campus mailing list.

CRISIS DISMISSAL

In the event of a crisis, tables will be set up in the main hall. Present your ID and a staff member will retrieve your student. In case of severe weather, remember you may place yourself and your child in greater danger by coming to the school and exposing yourself to the elements.

PROTOCOL FOR HANDLING CONCERNS

ACADEMIC CONCERNS:

- Parents/guardians should first discuss their concern with the classroom teacher.
- Parents/guardians can also discuss their concern with the appropriate grade level Assistant Principal.
- If a parent brings a concern to the Assistant Principal without first consulting with the teacher, the Assistant Principal will ask the parent to first confer with the classroom teacher.
- If the teacher and the parents/guardians are unable to resolve the concern, the grade level Assistant Principal, and then the Principal should be contacted.
- If after discussing the concern with the Principal, the concern is not resolved, the parent may contact the Associate Superintendent of Middle Schools.

DISCIPLINARY CONCERNS:

- Parents/guardians should first discuss their concern with the appropriate grade level Assistant Principal.
- If the parents/guardians and grade level Assistant Principal are unable to resolve the concern, the Principal should be contacted.
- After discussing the concern with the Principal, the concern is not resolved, the parent may contact the Associate Superintendent of Middle Schools..

POLICIES AND INCIDENTS:

Directly Related to Bailey Middle School:

- Parents should first contact the teacher if the policy or incident involves a teacher.
- Next, Parents should contact the ASSISTANT Principal if the situation is not resolved.
- Finally, if situation is still not resolved, please contact the Principal
- For suggestions or issues that can be addressed by the Campus Advisory Council (ex. discipline policies, curriculum issues, Campus Improvement Plan, etc.), please contact one of the parent or campus representatives. Names are available through the front office.
- Concerns dealing with district level policies should be addressed to the district level.

CLASS SCHEDULE CHANGES

Pursuant to School Board Policy EIA (Regulation):

Students and parents have the opportunity to make requests to change course schedules. A student cannot request a schedule change without parent consent and involvement. All schedule changes depend on space availability in an alternate class.

Schedule change requests will be considered starting the **second week of school**. Students will need to pick up a schedule change request form from the counseling department, have it completed with a parent/guardian signature, and return it to the counseling office by noon on Wednesday, August 23rd, in the fall semester and by noon on Thursday, January 18th in the spring. We will try to honor some of these requests, but they will only be changed:

- if there is room in the course requested
- if it fits within your student's current schedule
- if they have taken any prerequisite required
- if they met the application requirements

HIGH SCHOOL COURSES

Students who are in middle school and taking high school credit courses must remember that credit for the courses are included in the student's high school GPA. Withdrawal from a high school course requires Principal permission. Please contact the Guidance Counselors' Office if you need more information.

ATTENDANCE APPEAL PROCESS

(For students who have been absent for more than 10% of the time a class is offered)

Appeal procedures are as follows:

- Step 1: Obtain an Attendance Appeal form from the schools' front office.
- Step 2: Fill out the form completely.
- Step 3 Submit the completed appeal form to the Assistant Principal.

STUDENT SEARCHES AND SEIZURES

PURSES AND BACKPACKS

Student purses and backpacks brought to school are subject to reasonable search by a school official (teacher, principal, assistant principal) when he or she has established reasonable cause to believe the student is violating or has violated a student code of conduct rule, school rule or the law. *New Jersey v. T.L.L.* 469 U.S. 325 (1985); *Coffman v. State*, 782 S.W2d 249 (Tex. App.-Houston [14 Dist.] 1989). Parents should remind students not to bring items to school that are in violation of the student code of conduct (guns, knives, weapons, drugs, etc.).

LOCKERS

Lockers belong to the school, and with reasonable cause can be searched by administration. *(Shumaker vs State of Texas 1998)*

ZERO TOLERANCE

On November 8, 1993, the Board of Trustees approved a policy, which states that the school district will not tolerate the possession of firearms, other illegal weapons, or assault on district employees. The policy covers students in grades 4 through 12 and provides that: A disciplinary hearing (or ARD/504

meeting) shall be held in accordance with the provisions of the Student Discipline policy for students accused of possessing firearms. After due process and determination of guilt, regular education students shall be expelled for a minimum of six weeks. A removal or expulsion hearing (or ARD/504 meeting) shall be held in accordance with the provisions of the Student Discipline policy for students' accused of possessing other illegal weapons or any form of assault on a school employee. Regular education students found to have committed such offenses shall be removed to an alternative education placement or expelled for a minimum of six weeks. Expulsions and removals in these instances shall not be probated. Principals shall report all such incidents to the appropriate District and law enforcement personnel.

DRUG AND ALCOHOL USE

Any student, who intentionally sells, gives, possesses, uses, or is under the influence of illegal drugs, narcotics, or alcohol in or on school property, including buses, shall be subject to (1) removal from school and (2) being reported to the appropriate law enforcement agencies for possible legal action. All prescriptions and non-prescription (over the counter) medications must be kept and administered in the Nurse's office. Students may not carry or store medications.

SMOKING / VAPING

The use and/or possession of tobacco products and paraphernalia (lighters, matches, papers, etc.) are prohibited, as are the use or possession of electronic vaping devices (e-cigarettes, Juuls, etc.). Any student who violates this rule is subject to disciplinary action which may include removal from school. The rules apply at the bus stop, on the bus, on the school campus, and on AISD property during the school day and at any school activity before or after school, or on any school sponsored trip.

The Austin ISD Student Success Guide (Student Code of Conduct) is now available on the Austin ISD District website for students, parents, and guardians to review. One important legislative update is that ALL e-cigarettes (THC and Tobacco) are prohibited. House Bill 114 requires a student to be placed in the District Alternative Education Program (DAEP) if the student possesses, uses, is under the influence, sells, gives, or delivers marijuana, THC, or an e-cigarette (new) while on campus, within 300 feet of school property, or at a school-related event. Under Austin ISD guidelines, this is a 20-day DAEP placement. Parents and guardians are strongly urged to talk to their students about this new policy and review the Student Success Guide to help keep our schools safe for students and staff. For resources to use when talking with your student about the harmful effects of e-cigarettes visit <https://e-cigarettes.surgeongeneral.gov/>.

FURTHER INFORMATION RELATED TO ACTIONS PROHIBITED OF STUDENTS ARE IN THE AUSTIN ISD STUDENT CODE OF CONDUCT. IT IS IMPERATIVE YOU READ THIS DOCUMENT.

IN-SCHOOL SUSPENSION (ISS)

ISS is an in-school disciplinary program that works with students who choose to act out negative behaviors on campus, during school hours as well as before and after school activities. ISS is a strict academic environment that maintains the academics of the classrooms from which a student is removed. We have a full time ISS Monitor who is with the students at all times. Students will be provided a basic sack lunch. No lunch other than a basic sack lunch will be allowed in ISS. Please advise if your student has food allergies.

TRANSPORTATION

BUSES

A student being transported in school owned vehicles is required to comply with the Student Code of Conduct. Any student who fails to comply with the code or established rules of conduct on school transportation can be denied transportation services and shall be subject to disciplinary action.

WALKING TO SCHOOL

Students who walk to school and who must cross Brodie, should cross at the light at Brodie/Green Emerald. Students should avoid walking on Green Emerald due to the narrow road and lack of sidewalks. If it is necessary for you to walk on Green Emerald, please walk facing the traffic, single file. Please remember to be courteous to the neighbors and walk on the sidewalks where possible.

BIKE RIDERS and SKATEBOARDERS

Students riding their bikes or skateboards to and from school must follow all safety regulations of the county and school. A helmet is strongly encouraged. You must remember to follow all street signs, including stop signs. Ride single file and cross streets carefully. For reasons of safety, avoid Green Emerald Drive as a route to and from the school, if at all possible. This road is very narrow. You should cross at the light at Brodie/Green Emerald. Bike racks are located to the north and front of the school building. Please remember to lock your bike or skateboard outside. .

Student Dress Code

Austin ISD's student dress code supports equitable educational access and is written in a manner that does not reinforce stereotypes. Bailey Middle School will follow the Austin AISD Dress code.

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any group on the basis of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, national origin, disability, age, immigration status, or any other basis prohibited by law, that adversely affects the student.

Students shall be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others.

Dress Code - General Guidelines

1. Basic Principle: Certain body parts must be covered for all students at all times.

- Clothes must be worn in a way such that the abdomen, genitals, buttocks, breasts and nipples are fully covered with opaque fabric.
- All items listed in the "must wear" and "may wear" categories below must meet this basic principle.

2. Students MUST Wear*, while following the basic principle of Section 1 above:

- A shirt (with fabric that touches the waistband in the front, back, and on the sides under the arms), AND

- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), AND
- Shoes.

3. Students MAY Wear, as long as these items do not violate Section 1 above:

- Religious headwear
- Hats facing straight forward or straight back and must allow the face and ears to be visible to staff and not interfere with the line of sight
- Hoodie sweatshirts (wearing the hood over head is allowed, but the face and ears must be visible to school staff)
- Fitted pants, including opaque leggings, yoga pants and “skinny jeans”
- Ripped jeans, as long as underwear and buttocks are not exposed
- Tank tops, including spaghetti straps
- Halter tops
- Athletic attire

4. Students CANNOT Wear:

- Violent language or images
- Images or language depicting drugs or alcohol (or any illegal item or activity). or any other substance prohibited under FNCF(LEGAL)
- Hate speech, profanity, pornography
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups
- Any clothing that reveals visible undergarments (waistbands and straps excluded)
- Swimsuits (except as required in class, field trips, or athletic practice see “Extracurricular Activities”)
- Accessories that could be considered dangerous or could be used as a weapon
- Any item that obscures the face or ears (except as a religious observance)